

PACKAGING PRESENTATION IN POWERPOINT 2010

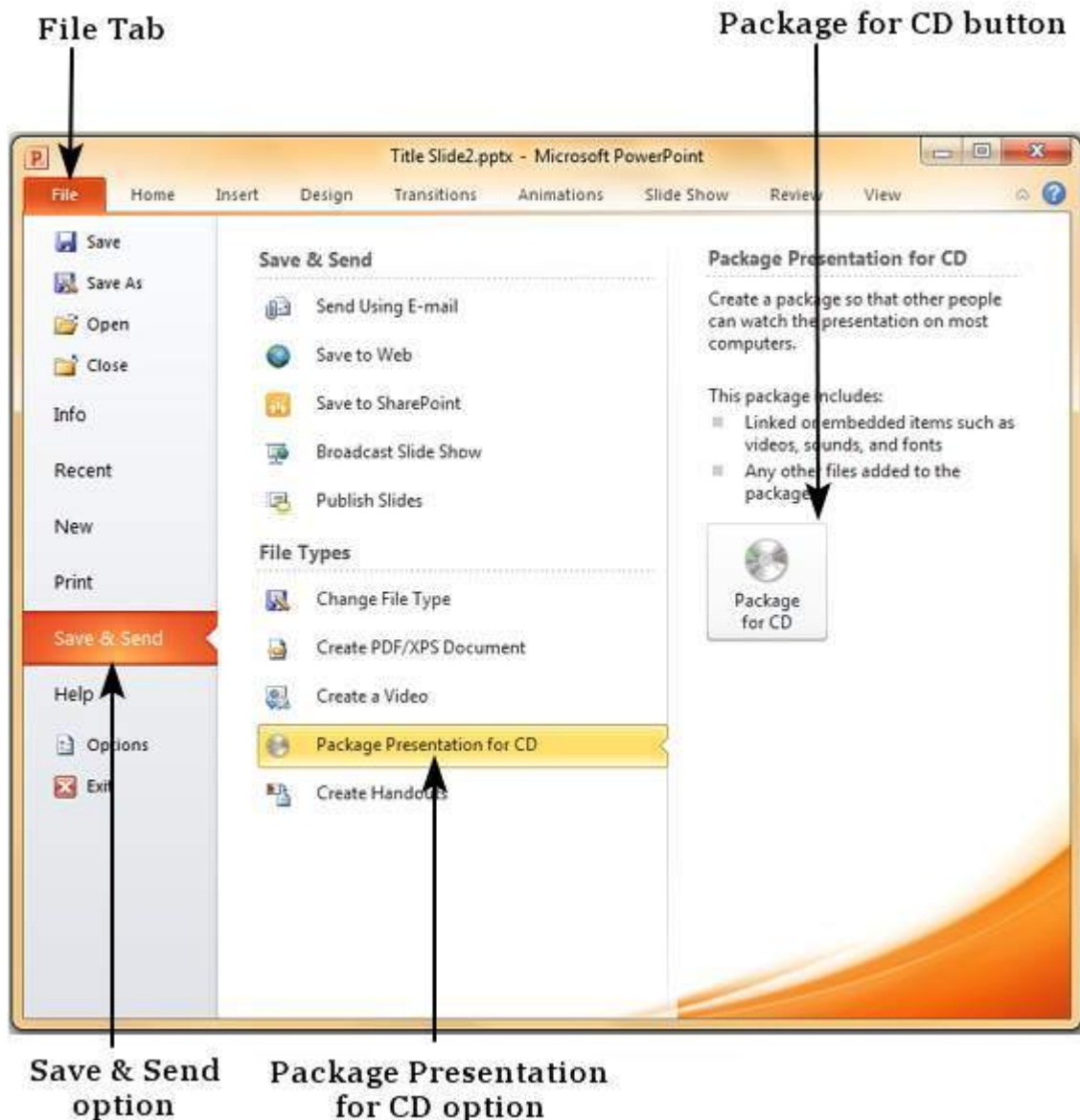
http://www.tutorialspoint.com/powerpoint/powerpoint_packaging_presentation.htm Copyright © tutorialspoint.com

Certain presentations are better suited for distribution as a CD to audience. In such cases, you can create a CD packaging which can be burned into a CD and distributed.

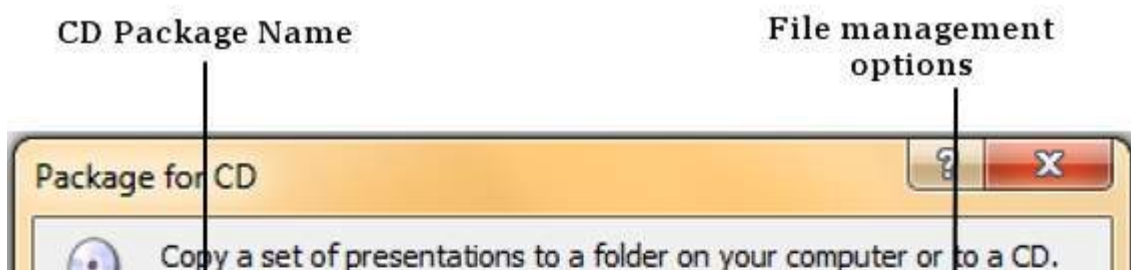
Given below are the steps to package your presentation for CD.

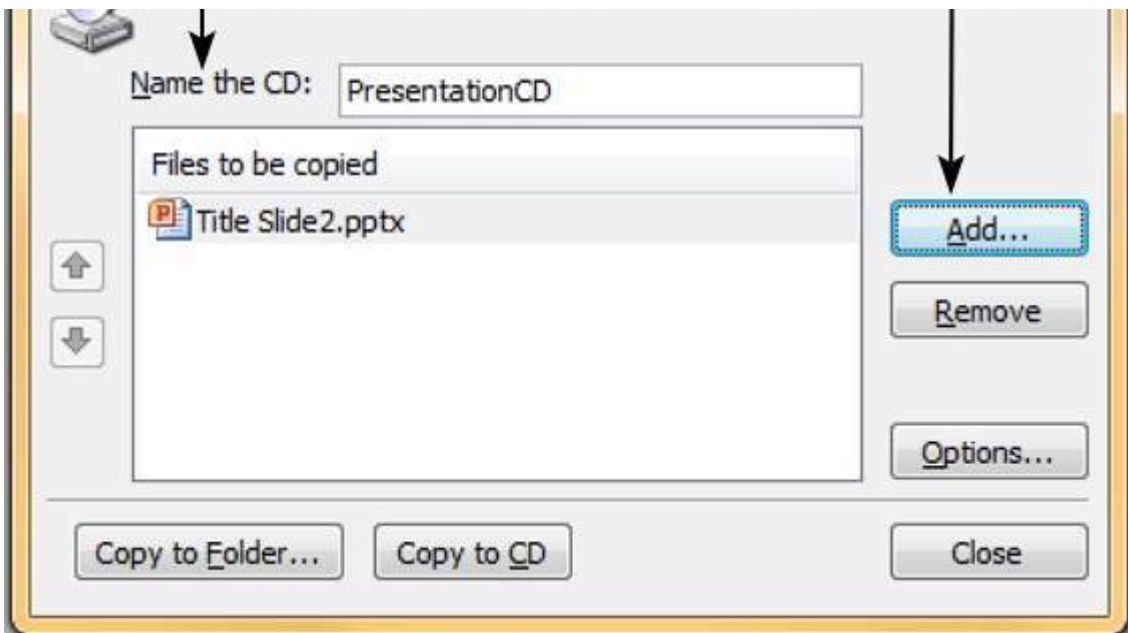
Step 1: Go to the **Backstage** view under the **File** tab

Step 2: Click on **Save & Send**, select **Package Presentation for CD** option and click on **Package for CD** button

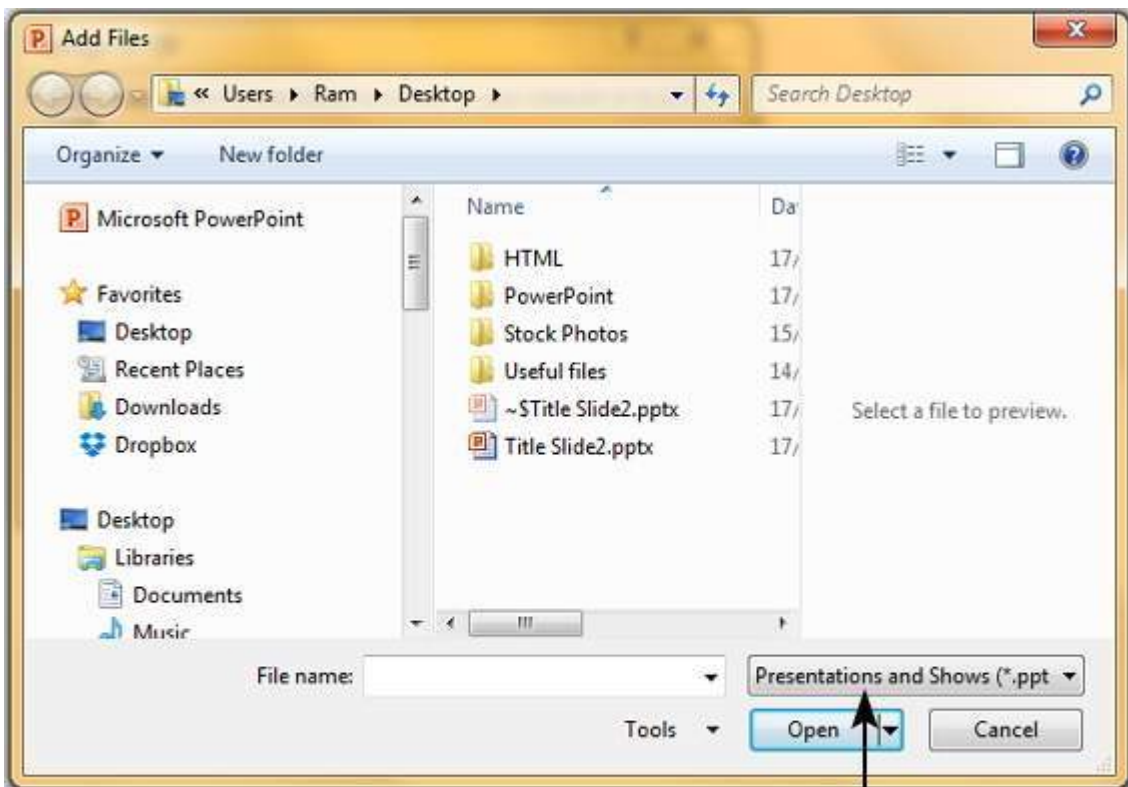


Step 3: On the **Package for CD** dialog, select the package or CD name. Use the file management options of **Add** and **Remove** to add or remove more files to the package





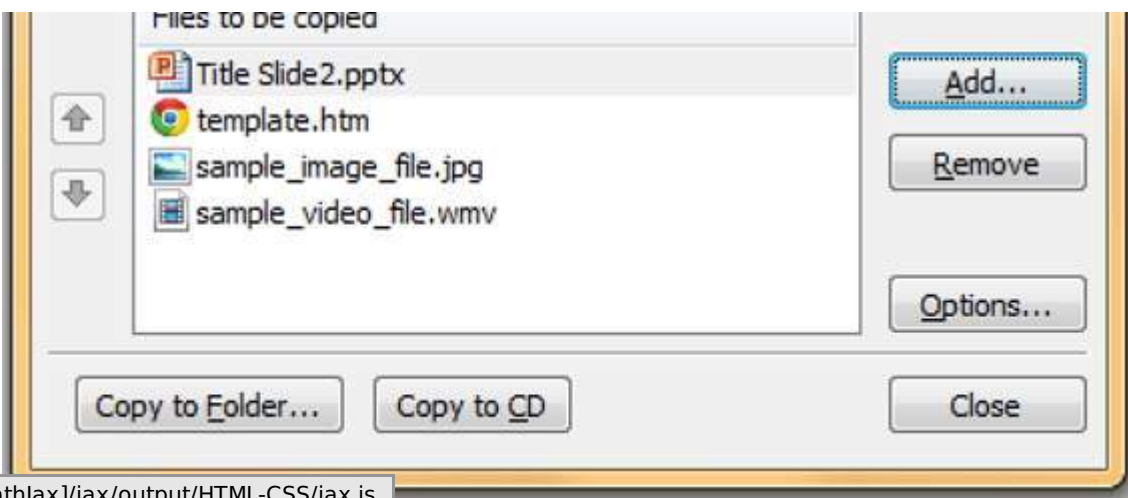
Step 4: Use the **Add Files** to add files to the package. The default file type filter is set to presentations and shows, but you can change it to search any file type.



File types supported

Step 5: Once you have all the files ready for the package, click on "**Copy to Folder**" or "**Copy to CD**" and follow the steps to create the final package.





Loading [Mathjax]/jax/output/HTML-CSS/jax.js